

When a rep is accompanying a member or colleague that member can expect the rep:

- 1) To give moral support – so member or colleague does not feel alone
- 2) To act as a witness to what is being said.
- 3) To seek clarification if what is being said is unclear.
- 4) To help ensure that the meeting only deals with the agenda items.
- 5) To seek an adjournment or postponement if the member or colleague appears to be getting distressed.

The rep is **not** representing the member or colleague and therefore cannot speak on his/her behalf

Produced by the
Scottish Secondary Teachers' Association
West End House
14 West End Place
Edinburgh
EH11 2ED

Tel: 0131 313 7300
e-mail: info@ssta.org.uk