

Time

Core Duties

Assigned classes and cover for absent colleagues

- maximum of 22.5 hours per week

Preparation and correction

- allocation of 7.5 hours

Time for core duties must not be used for other activities

Collegiate Time

- remaining 5 hours a week

- allocation to duties determined by the school's Working Time Agreement

Total = 35 hours a week

Voluntary activities - are entirely voluntary

The activities listed below should be discussed by School WTA Negotiating Committees (SNCs) and time allocated to each element in individual School Working Time Agreements (WTAs):

- additional time for preparation and correction;
- parents meetings;
- staff meetings;
- preparation of reports, records etc;
- forward planning;
- formal assessment;
- professional review and development;
- curriculum development;
- additional supervised pupil activity; and
- career-Long Professional Learning.